



ADITYA COLLEGE OF PHARMACY



(Affiliated to JNTUK, Approved by AICTE)

(ADITYA NAGAR, ADB ROAD, SURAMPALEM 533 437, E.G.Dt, Ph.9949876664, 08852-200005)

Website: www.acop.edu.in, Email: office@acop.edu.in

Ref: ACOP/Publication Committee/2020-2021/SOP

Date: 14/08/2020

PUBLICATION COMMITTEE STANDARD OPERATING PROCEDURE AY (2020-2021)

1. Publication committee is formed comprising of chairman, convener, coordinator and members from different departments.
2. Topic Selection/ Selection of Type of Manuscript (Original/ Review/Case Report) is done by the Author.
3. Preparation of manuscript is done as per the standardized templates.
4. Plagiarism check of the manuscript is performed and corrected to acceptable level.
5. Checking of manuscript is done by Guide/Publication Convener/Publication Co-Ordinator as per the checklist of the college.
6. Submission of manuscript is done to UGC approved journals or Indexed Journals (Scopus/WOS/PubMed) for publication.
7. After publication information is gathered from all the departments regarding published articles.
8. The published article is further scrutinized by the committee for its eligibility for incentive rewards.
9. Payment of research incentives to faculty is done based upon the incentive policy.
10. The committee collects and maintain the record of the research paper publications department wise.

Coordinator



Principal
PRINCIPAL
Aditya College of Pharmacy
SURAMPALEM-533 437